TRIBUTUM

SERVICE GUIDE

Registration and licensing with government agencies

For products that need registration, notification or certification before they can be sold in Brazil.

We identify the agency, the documents and the local holder, and coordinate the filing and follow-up with licensed professionals, from the first document to the agency's decision.

BILLING
Per process

SEPARATE
Fees and licensed professionals

01 What the service solves

A poorly prepared registration comes back with requirements and delays entry by months.

The service organizes the process end to end: what the agency asks for, who signs, who files and how to follow up. Technical acts and the filing are performed by licensed professionals; Tributum coordinates.

02 How it works

01 **Product and documents** CLIENT
You send the product and manufacturer details and the documents available.

02 **Agency, documents and local holder** TRIBUTUM
We identify the competent agency, the required documents and the local holder.

03 **Filing** LICENSED PROFESSIONAL ENGAGED SEPARATELY
The filing and technical responsibility stay with licensed professionals, engaged separately.

04 **Coordination and follow-up** TRIBUTUM DELIVERABLE
We coordinate requirements, deadlines and responses until the agency decides.

03 What you receive

- The competent agency and the required documents
- A defined local holder
- Coordination of the filing and follow-up
- Organized responses to agency requirements

> Official fees and licensed professionals are engaged separately. We do not promise approval or timelines: the decision and the review time belong to the agency.

04 Make it a combo?

Combo 3 · Register

Registration with Brazil Regulatory Route: first the full regulatory roadmap, then the coordinated filing. For a little more, you get the whole route.

05 Our commitments

- Published prices and a written scope before we start.
- Consulting kept separate from operations and third-party costs.
- No promise of approval, sales, licenses or distribution.
- An exit route defined before any pilot.
- Freedom to bring the operation in-house, with no exit fee.
- The importer, the regulatory holder and the party responsible for each obligation are identified.
- Due diligence on clients and partners, with anti-money-laundering controls.
- Data protection and confidentiality.

How to hire

1. Click “Hire” on the Brazil Soft Landing page, or reach us through the contact form.
2. We talk about your product, the market and where your company stands.
3. You receive a written proposal with scope, milestones, timelines, fees and the party responsible for each obligation.
4. Once you accept, you deposit the first milestone on Escrow.com, which holds the payment in escrow.
5. We deliver the milestone; payment is released after delivery and the inspection period. And so on, milestone by milestone.

The fees for each package, service and combo are in the price list on the page and are confirmed in the proposal.

This guide describes the service and does not replace the proposal: scope, timelines, fees and responsibilities are as agreed in writing. Government agency timelines do not depend on Tributum. Technical and regulated professional acts are performed by licensed professionals, engaged separately. Where legal representation is required, clients engage independent counsel of their choice directly.
Tributum Consultoria Tributária Ltda · CNPJ 33.889.925/0001-94 · João Pessoa, Brazil